

**Corporation for Educational Partnerships
Board of Directors Meeting Agenda Minutes
September 15, 2015, 7:00 p.m., SWA Campus**

1. Called to Order; Roll Call; Establish a Quorum: Debby Warren, presiding

Meeting called to order at 7:02 pm. Quorum established.

Board members present: Debby Warren, Robert Mullen, Kasey Davis, Marlyn Bridgman, Kristie King, Mark Hough, Brooks Stephenson. Absent: Lori Stokes.

Ex-officio members present: Dave Thomas, Carroll Reed, Winnie Lameck, Mike Heavey, Patty Uhlmann. Guests present: Deneen Marshall, Leticia Mullen

2. Review/Approve Agenda

Robert Mullen moved to approve the agenda; Kasey Davis seconded. The motion carried.

3. Public Forum: (Sign up required prior to 7:00 p.m.) No visitors signed up to speak.

4. Information Items: Report

a. President's Report: Debby Warren appointed Marlyn Bridgman to temporarily fill the secretary position due to Lori Stokes' resignation in August. There will be a board vote on the secretary position later in the meeting. September 22 board work session topic: annual goals

b. Treasurer's Report: Kasey Davis - finances ended well – passed out budget report.

c. Director's Report: Dave Thomas – reported all teaching positions filled (9 new teachers). 371 students presently attending. Looking to add more students; some classes are totally filled; 10th, 11th, and 12th grades have openings. Gym is nearly finished. 9-11 flag ceremony was highly successful with new flags donated by Woodmen of the World.

SWA has 28-29% EC students. Funding for school based on student enrollment the first 20 days. Carpool tags have been assigned and are being used. Morning and afternoon traffic flow is going well. Every student had a schedule on first day of school, thanks for everyone's hard work. Mentor training by DPI will begin on September 21 to start the process for new teachers to get licenses. Meet the teacher nights were Sept 8 (middle school) and Sept 9 (high school). School pictures on Sept 15 were not completed; the company will return next week to finish. Having state-wide problems with CANVAS. *Tenmark* program used to help those struggling with math.

SWA's NC Report Card released information follows: SWA graduation rate is highest in school history. SWA's ACT composite score was 19.1; state score 19.0. State results in school accountability growth: **SWA met growth**, state results in performance grade: **SWA made a B**, Performance grade results (Charter schools only) SWA fell in B. Report Card comparison

	<u>2013-2014 to 2014-2015:</u>	
Reading EOG	48	61
Math EOG	39	48
Science EOG	(NA)	81
English II	54	80
Math 1	68	68

	2013-2014	2014-2015
Biology	61	79
4-yr. graduation rate	77	89
math III completion rate	87	94
Performance Grade	C	B

d. Senior Advisor Report: Carroll Reed expressed appreciation for construction team making it possible for students to start to school on time and in new building. Grand opening and ribbon cutting ceremony coming soon. Loan closing TBD around Oct 1-3. The administration and PTO president agreed to conduct joint-effort parent survey in Spring 2016. The administration/PTO will report results to the board and SWA parents in a timely manner following survey period.

e. Director of Development Report: Mike Heavey reported he is working with all committee members on assignments. Moved up first year financial goal to \$100,000 amount needed to be self-sustaining. Meeting and developing relationships with donors, developing marketing materials, contacting foundations, comparing software, beginning implementation and donor database.

f. Teacher Representative Report: Winnie Lameck was happy to report all students had a schedule on first day of school. Parents well pleased. Interim reports go out September 18. Beginning teachers met for orientation, self-assessment, and discussed Professional Development Plan. Varsity soccer team is undefeated (2-0).

g. PTO Report: Patty Uhlmann reported the back-to-school BBQ was successful with close to 200 people were in attendance. Uniform swap was held on August 12 and 13 and was more successful than last year with 69% more funds received. Anita Harris representative with Lowes Foods attended and discussed fundraising programs. *GoPlaySave* fundraiser has kicked off and coupon books were given to students on September 9th. Patty reported parents are pleased with Land's End quality. PTO is in discussion with Mr. Thomas to discuss movie nights and other social activities.

5. Committee Reports:

a. Finance Committee: Kasey Davis setting goals to report finances in a new way, perhaps on a quarterly basis. Doing comparison from where we are: known data points, reliance, cost drivers, building cost, teachers, etc. Will discuss at next Finance Committee meeting.

b. Director of Development: (See above)

c. Board Development: Robert Mullen reported all job descriptions are "work in progress. Kristie King is working on board orientation packet will include Robert's Rules, open meetings law, and information on charter schools in NC; he hopes to have a packet by next board meeting. Robert visited other schools' board meetings and picked up some ideas. He suggested each member visit another board meeting annually.

d. Ad Hoc Committee: Marlyn Bridgman reported the committee is working on Bylaws and Board Policies/Procedures documents, clarify wording, looking for discrepancies between the two documents, and reformatting the documents. Marlyn Bridgman collected required signatures from members on Conflict of Interest and Board Confidentiality Policies.

e. Insurance Review: Mark Hough reported we do have board insurance through the school but it does not cover everything. {Per Mark Reding, Rogers Insurance Agency Our policies have a statute of limitations of four years. We have two types of coverage: liability and employment practices (things that happen on the premises). We have no coverage against pollution claims as that coverage is not needed since we have no pollution exposure (per insurance agent). If board member conducts himself/herself in a manner classified as a "bad act," he/she is not covered. {Per the insurance agent, negligence IS COVERED .} Injunctive relief, malicious acts, & unlawful acts are not covered. Insurance coverage is from August to August annually.

Addendum: Per Mark Reding, Rogers Insurance Agent, subsequent to board meeting date:

***Board members are covered personally as well as part of the school structure under our liability insurance areas.**

***We have no pollution coverage as it is not needed since we have no pollution exposure.**

***RE: the term 'bad act': board members are covered for instances of negligence.**

6. Action Items:

a. Second Reading of Communication Policy. Read by Marlyn Bridgman.

VOTE: Mark Hough moved to approve the Communication Policy. Kasey Davis seconded.

The motion carried (unanimous)

b. Contract extension for Carroll Reed.

VOTE: Kristie King moved to go into executive session. Mark Hough seconded.

The motion carried (unanimous)

Executive Session convened: 8:29 pm

VOTE: Mark Hough moved to exit executive session. Kristie King seconded. The motion carried (unanimous).

Executive Session exited: 8:44 pm

VOTE: Debby Warren moved as follows: 1) To extend Carroll Reed's contract through July 31, 2016, and 2) To amend the contract's appendices (job duties), Mark Hough seconded. The motion carried (unanimous).

to reflect Mr Reed's current duties by Dec 31 2015

c. Officer Election – secretary – as an agenda item.

VOTE: Kristie King moved to elect Marlyn Bridgman as board secretary.

Robert Mullen seconded. The motion carried (unanimous)

d. Board Re-election: Brooks Stephenson by written ballot as an agenda item.

VOTE: The president reviewed the need for the re-election and that the board would wait until Lori returned to vote for her re-election. She asked board members to vote using the secret ballots prepared. The vote resulted in a tie: 3 For & 3 Against

Debby Warren stated no decision was made due to the tie and that the board will consider the re-election at next board meeting.

Brooks referred to the bylaws for Bd review

7. Adjournment:

VOTE: Mark Hough moved to adjourn. Kasey seconded; the motion carried.
Adjournment: 8:58 p.m.

Approved: Debby Warren, Board President

Date: