

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS
MEETING MINUTES
29 November 2016, 7:00 P.M., SWA Campus**

CALL TO ORDER

Debby Warren presiding. Meeting called to order at 7:03 PM

Members present: Debby Warren, Marlyn Bridgman, Kristie King, Aneya Gibbs,
Lisa Archambault, Gary Leonard, Michael Stone

Members absent: Wanda Denning & Kasey Davis

Ex-officio members present: Jason Wunsch, Atty; Patty Uhlmann

Staff present: Carroll Reed, Dave Thomas, Winnie Lameck, Mike Heavey, Jeanne Driver

ESTABLISH A QUORUM / APPROVE AGENDA

A Quorum was established.

Agenda was approved (**MOTION** by Lisa Archambault, Second by Marlyn Bridgman)

October 2016 minutes approved (**MOTION** by Marlyn Bridgman, Second by Lisa Archambault)

REPORTS

Senior Advisor – Carroll Reed

- Reviewed November Budget Report – Seventy-five percent of the budget remains with sixty-two percent of the fiscal year remaining.
- 2017/2018 School Year – Applications will be accepted beginning December 1, 2016.
- Requesting additional 30% student population for 2017/2018 school year.

Principal – Dave Thomas

- Reviewed list of current courses offered to middle school and high school students for the benefit of the new board members.

Development – Mike Heavey

- Three new focuses - 1) Corporate sponsorships; 2) Outreach Program; 3) Capital Campaign.
- Website update - Claire Healey, SWA website manager, designed and launched the new SWA website on October 28, 2016. She continues to update and manage the website daily. Development pages are still being created by Kasey Davis and Mike Heavey. Launch date for these pages TBD.
- Dropbox – All collateral material is up to date in Dropbox. Kasey Davis will set up log-in credentials for new board members.

INFORMATION/DISCUSSION

- Presentation of SWA 2016 Audit Report by Elizabeth Gomes, Auditor and Sherri Powell, Financial Contractor.
- Presentation of Convergent's Opportunity Analysis by Rick Kiernan.
- Staff appreciation dinner will be held on December 7, 2016 at 6:30 pm.

ACTION ITEM

New Business

- Resolution - Pay increase for Carroll Reed and Dave Thomas – amount and timing TBD.
(**MOTION** by Debby Warren, Second by Aneya Gibbs)

ADJOURNMENT

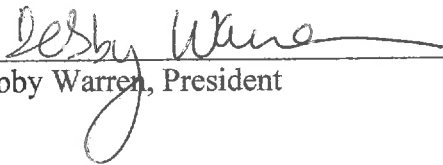
9:00 PM (**MOTION** by Marlyn Bridgman, Second by Kristie King)

UPCOMING MEETINGS

Board Meetings: (Fourth Tuesday of each month)

December 7 (Staff Appreciation Dinner); January 31; February 28; March 28

April 25; May 30; June 27



Debby Warren, President

02/28/17

Date