

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS  
BOARD OF DIRECTORS  
MINUTES to the MEETING  
21 June 2016, 7:00 P.M., SWA Campus**

**CALL TO ORDER**

Debby Warren presiding.

Meeting called to order at 7:03 PM

Members present: Debby Warren, Kasey Davis, Marlyn Bridgman, Kristie King, Lori Stokes, Brooks Stephenson

Members absent: Mark Hough, Robert Mullen

Ex-officio members present: Patty Uhlmann

Staff present: Carroll Reed, Dave Thomas, Winnie Lameck, Mike Heavey, Jeanne Driver

**ESTABLISH A QUORUM / APPROVE AGENDA**

A Quorum was established.

Agenda Addendum: Brooks Stephenson added Convergent literature to agenda under New Business Agenda with addendum was approved (**MOTION** by Kristie King, Second by Brooks Stephenson) 17 May 2016 minutes approved (**MOTION** by Marlyn Bridgman, Second by Lori Stokes)

**REPORTS**

President – Debby Warren

- Lisa Archimbault was appointed Chair of the Development Committee
- Annual evaluation of Mr. Heavey completed
- *Ad Hoc* Nominating Committee

Senior Advisor – Carroll Reed

- Currently working on year-end closeout
- Would like to pay off Bldg 2 to ease bottom line of FY2017 budget
- Currently reviewing 5-year budget as part of USDA guidelines
- Land acquisition update
- Architect submitted a preliminary rendering of future middle school building

Director – Dave Thomas

- Report of first on-campus graduation and middle school promotion
- Year-end transition will be week of June 27<sup>th</sup>
- Acadia Northstar will be on campus June 28<sup>th</sup>

Dean of Students – Winnie Lameck

- Summer Enrichment begins July 11<sup>th</sup> and will run for three weeks; Thirty-seven students enrolled

Development – Mike Heavey

- Linda Rowland is joining Development Committee
- September 2<sup>nd</sup> will begin student fundraiser (Charleston Wrap)

- SAS to donate twenty-seven computers to OCS program
- Each Board member is requested to give five referrals to Mr. Heavey by Friday, June 24<sup>th</sup>, for Convergent to follow-up

*Ad Hoc* Board Advancement Committee – Carroll Reed

- School Board application deadline is August 1, 2016
- Re-elections are scheduled for September 2016
- Elections for Board applicants are scheduled for October 2016

**ACTION ITEMS**

New Business

- 2016/2017 Budget
  - **Addendum to 2016/2017 Budget:** To fund the Development Office for 2016/2017, we have estimated the revenue from Wake County Public School System for our Wake County students and have subtracted from that estimate \$75,000 to move into Fund 6 which houses the funding/accountability (revenues/expenses/contributions) for the Development Office. **NOTE:** Fund 6 was created for the Development Office during the 2015/2016 school year as the best means of managing the finances of that office separately from the operating budget of the school. Fund 6 is part of the monthly accounting areas managed and reviewed; it is included in the annual audit at the end of the year.
  - **MOTION** Having met on 16 June 2016, the Finance Committee reviewed and recommends approval of the 2016/2017 Budget for Southern Wake Academy.
  - **VOTE** 2016/2017 Budget was passed unanimously
- Renewal of Contract for Mike Heavey
  - Annual evaluation and Self-assessment completed.
  - Debby Warren recommends the renewal of Mr. Heavey's contract for one additional year
  - **MOTION** by Kasey Davis, Second by Marlyn Bridgman Motion carried with Brooks Stephenson opposing)

**MOTION** by Kristie King to extend meeting until 9:30 PM; Second by Brooks Stephenson; motion carried.

- Convergent Literature
  - Brooks Stephenson objected to the wording in the brochure that the Board endorsed the building that is included in the brochure.

**ADJOURNMENT**


9:10 PM (**MOTION** by Kasey Davis, Second by Marlyn Bridgman)

**UPCOMING MEETINGS**

**Board Meetings:** (Third Tuesday of each month)

19 July 2016

  
 Debby Warren, President

  
 Date