

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS
MEETING MINUTES
25 July 2017, 7:00 P.M., SWA Campus**

CALL TO ORDER

Debby Warren presiding. Meeting called to order at 7:08pm

Members present: Debby Warren, Kasey Davis, Kristie King, Lisa Archambault,
Marlyn Bridgman, Gary Leonard

Members absent: Aneya Gibbs, Wanda Denning, Michael Stone

Ex-officio members present: Patty Uhlmann

Staff present: Carroll Reed, Winnie Lameck, Mike Heavey, Jeanne Driver

ESTABLISH A QUORUM / APPROVE AGENDA

A Quorum was established.

The agenda was approved (**MOTION** by Kasey Davis; Seconded by Lisa Archambault)

May 2017 minutes were approved (**MOTION** by Marlyn Bridgman; Seconded by Kasey Davis)

REPORTS

President – Debby Warren

- Board Attendance – Reviewed board policy and members' attendance to date
- Board Officer Elections – Scheduled for 29 August 2017
 - Positions
 - President – Debby Warren seeks re-election
 - Vice President (unfilled currently)
 - Treasurer (Kasey Davis has served beyond a three-year tenure)
 - Secretary (Marlyn has served less than a three-year tenure)
- September Work Session – Date needed

Senior Advisor – Carroll Reed

- Fiscal Year 2016-2017 – Positive financial standing
- Exploring options for technology and athletic field
- New modular – Will lease with purchase option (3 year term) with the intention of moving the balance of the lease to upcoming USDA loan

Dean of Students – Winnie Lameck

- Summer Enrichment Recap
- Increase number of clubs for the upcoming school year. Each club will be expected to perform community service.
- Master schedule is set.
- 600 students presently enrolled / 178 on wait list
- Website updated
- Orientations
 - 9th Grade – 21 August 2017
 - 6th Grade – 22 August 2017
- Teachers return 14 August 2017
- First day of school 24 August 2017

Development – Mike Heavey

- Reviewed the direction of Development Office for the upcoming year
- Development committee established
- Will have another capital campaign within 12-18 months
- Will have the athletic department involved with the corporate sponsorship program
- 2016-2017 Accomplishments
 - Year of building relationships
 - Annual campaign – 104 donors

ACTION ITEMS

New Business

- **MOTION BY THE FINANCE COMMITTEE** to approve the 2017-2018 budget developed by SWA for \$5,166,973.57 presented to the Finance Committee on 11 July 2017 (handout emailed). The draft budget dates from 12 May 2017. Once approved, we will amend the budget as needed to reflect changes in revenue and/or expenses, with regular reports to the board as required by charter school law. (**MOTION** passed unanimously)
- **MOTION BY THE EXECUTIVE COMMITTEE**
 1. To approve the lease/purchase contract for the 6-classroom modular from Wilmot Modular Structures at a cost of \$277,817 plus tax/additional fees to be determined PLUS the cost of set up and installation estimated at \$150,000 (**MOTION** passed unanimously)
 2. To authorize the administration to apply for a USDA loan for an amount up to \$500,000 for long-term debt for the cost of purchasing and installing the new modular building. (**MOTION** passed unanimously)
- **BOARD MEETING DATES:**

25 July	23 Jan
29 Aug	27 Feb
19 Sept	27 Mar
24 Oct	24 Apr
28 Nov	22 May
TBA Dec	

(**MOTION** by Gary Leonard; Second by Marlyn Bridgman)
- Conflict of Interest Policy – signed by all present board members

ADJOURNMENT

8:08 PM (**MOTION** by Kristie King, Second by Kasey Davis)

UPCOMING MEETINGS

See above.

Debby W
Debby Warren, President

8/29/17
Date