

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS
MINUTES to the MEETING
16 February 2016, 7:00 P.M., SWA Campus**

CALL TO ORDER

Meeting called to order at 7:07 pm. Debby Warren presiding.

Members present: Debby Warren, Kasey Davis, Marlyn Bridgman, Kristie King, Brooks Stephenson, Robert Mullen, and Lori Stokes.

Members absent: Mark Hough

Ex-officio members present: Patty Uhlmann

Staff present: Carroll Reed, Dave Thomas, Mike Heavey, Jeanne Driver

ESTABLISH A QUORUM / APPROVE AGENDA: Debby Warren, presiding.

A Quorum was established.

Agenda was approved (**MOTION** by Kristi King, Second by Robert Mullen)

January 2016 minutes approved (**MOTION** by Robert Mullen, Second by Marlyn Bridgman)

REPORTS:

President – Debby Warren

- Principal Evaluation – Please review evaluation sheet
- Finance Committee to schedule regular monthly meetings

Senior Advisor – Carroll Reed

- Closing on USDA Construction Loan was February 8, 2016
- New Director for the Office of Charter Schools is Dave Machado

Director – Dave Thomas

- Open House & Lottery – General Information
- Reviewed High School EOCs and NC Finals

Development – M Heavey

- Update on all campaigns (Yankee Candle, Kick-Off, Computer)
- Corporate Sponsor update

Finance Committee – Kasey Davis

- Completing a final accounting of construction project
- Budget Update
- Three meetings scheduled for next three months

Board Advancement Committee – Kristie King

- Orientation Package – Waiting for feedback from Mark Hough concerning Policy & Procedure document
- Nomination Process – Election in May 2016
 - Formally lay out a nomination process

- Board members to suggest qualified candidates
- Debby Warren, Robert Mullen, Kasey Davis, Brooks Stephenson, & Mark Hough are eligible for re-election in 2016. Lori Stokes has reached the maximum term to serve (eight years); therefore, Ms. Stokes is not eligible for re-election.
- Clarification of election process
- Election will be held in May 2016
- Report in March as to why eleven Board members are needed

PTO – Patty Uhlmann

- Buy-a-Brick Fundraiser
 - \$100 for outside purchasers
 - \$75 SWA families

ACTION ITEMS

Old Business:

- Workshop is scheduled for March 8, 2016
 - Discussion on attributes, characteristics, and skills needed on the Board.
 - Google document on all aspects of property growth – please add your questions
 - Vision of future growth of school – EC & AG population
- Self-Help Follow-up
 - No charge to review budget
- According to the Bylaws of the Board, Lori Stokes *is not* eligible for re-election in 2016 because she has served eight consecutive years. Brooks Stephenson *is* eligible for re-election in 2016 because he has served five consecutive years.
(**MOTION** by Robert Mullen; Second by Kristie King)

New Business:

- Board approval of teacher contract for Mary Ellen Cox
(**MOTION** by Robert Mullen; Second by Marlyn Bridgman)
- Board Training
 - State Board of Education requires formal Board training.
 - What topics should be included in the training?
 - Blue Cross Blue Shield offers free training
 - Visit other charter school boards as part of the training

ADJOURNMENT

8:05 pm (**MOTION** by Kasey Davis; Second by Marlyn Bridgman)

UPCOMING MEETINGS

Board Meetings: (Third Tuesday of each month)

15 Mar; 19 Apr; 17 May; 21 Jun 2016

Workshops:

08 March 2016

12 April 2016 – Long-term Management Plan

24 May 2016 – Budget Development

Deborah B W _____