

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS  
BOARD OF DIRECTORS MEETING MINUTES  
11 August 2015, 7:00 P.M., SWA Campus**

- 1) Call to Order; Establish a Quorum:** Debby Warren, presiding  
*Meeting called to order at 7:08pm. A quorum was established.*

Board members present: Debby Warren, Robert Mullen, Kasey Davis, Marlyn Bridgman, Kristi King, Mark Hough, Brooks Stephenson. Absent: Lori Stokes.

Ex-officio members present: David Thomas, Carroll Reed, Winnie Lameck, Michael Heavey, and Patty Uhlmann. Guests present: Christy Stevenson, Stephanie Grant, Lori Tryon, Dave Karls, Deneen Marshall, Ashlar Sargent, and Sherry Sargent.

- 2) Review/Approve the Meeting Agenda**

**VOTE:** Kasey Davis moved to approve the agenda. Robert Mullen seconded.

The motion carried unanimously.

- 3) Public Forum** None

- 4) Reports: (Supplemental to written reports sent out previously)**

- a. President's Report: Plans for this coming year; committee structure; fall work sessions.
- b. Treasurer's Report: FY14/15 finances ended well.
- c. Director: Dave Thomas reviewed general employment procedures; SWA is fully staffed;

Student enrollment 380-390; DPI results for growth status and performance: SWA met growth this past year. State Report Card Grade = B. Last year we were at a C. 4-yr graduation rate 89.4%. Math is lowest scoring group. *Tenmarks* software purchased for middle school- all grade levels all subjects. Teacher handbook revision underway. CANVAS – enhanced communication with parents/teachers/students. All teachers will be on school leadership committees. New teachers will each have a mentor.

d. Senior Advisor: Senate Bill 8334 approved establishes the Office of Charter Schools as part of State Board of Education. It has moved from DPI. House has not approved it yet. Proposed House Bill 211 for additional local funding potential – based on levels of taxes and may include facility funds. Internal control training with Ms. Shumaker.

- 5) Information Items**

New Building Update: Mr. Reed: Building will be ready for start of school. Furniture to be in place for Certificate of Occupancy. Alternate plan for beginning of school in place if CO is not obtained before start of school.

Fund Development: Mr. Heavey: July 1<sup>st</sup> we started fund development at SWA. Joined Chamber of Commerce in Holly Springs. Aligned with Fundraisers, Inc., which makes us stand by code of ethics and their bill of rights for accountability. Attaching us with logo gives us credibility. Development Committee – Marlyn Bridgman, Kristi King, Kasey Davis. One annual student campaign per year; vendor chosen with start date pending. Financial advisor – met with Mr. Heavey. Scott and Stringfellow, recommended by RCHS, met with Mr. Heavey. Kicked off Land's End apparel wear. We are looking at big picture and priorities:

- Raise money from individuals, foundations, and corporations. 100% participation from SWA community needed.
- Marketing – Kasey Davis and Mr. Heavey working on this. No outside marketing firm.
- Development committee – software written for fund development and database.
- PTO – Mr. Heavey or Kristi King to attend each PTO meeting
- Goals - Financial and nonfinancial goals that bring value to SWA.

Dean of Students: Ms. Lameck: Congrats to Ms. Tryon at charter school conference. Summer enrichment – students/parents good feedback. Enrollment was 17 students with full day of activities. Specific curriculum for middle school so 5<sup>th</sup> graders transition well to 6<sup>th</sup> grade with responsibilities and culture of SWA (i.e. portfolio conferences and community service). PALS Program: 8<sup>th</sup> & 9<sup>th</sup> graders mentor 6<sup>th</sup> graders.

PTO President: Patty Uhlmann: iPad order complete. No teacher wish lists this year. GoPlaySave fundraiser scheduled for mid-September. Back to School BBQ on August 26<sup>th</sup>. Lockbox at new building for donations. First meeting: September 10<sup>th</sup> at 7pm. Uniform swap August 12<sup>th</sup>.

## 6) Action Items:

a. Personnel Contracts: Teachers & Support Staff: Kristi King moved to approve all personnel contracts. Mark Hough seconded. The motion carried.

b. Development Fund and Budget: Discussion: Create separate fund to be audited on same balance sheet at the recommendation of the auditor: Take \$ out of savings fund to create Fund 6. Possibly take more than one year to become self-sustaining.

1. First motion: Item #1: Kasey Davis moved that “the board establish a Development Fund (account) to pay Director of Development expenses and to receive contributions or other fundraising/revenue sources. This fund will be managed in the same manner as all other SWA funds and included as part of the SWA audited financial statement.” Mark Hough seconded. The motion carried with Robert Mullin abstaining.

2. Second motion: Item #2: Kasey Davis moved that “the board approve a Development Fund budget from existing savings/assets to pay the expenses of the Director of Development for (Fiscal Year)\* 2015-2016 in the amount of \$72,000. Marlyn Bridgman seconded. The motion carried.

\*Amendment one: To include “Fiscal Year” 2015/2016. The motion carried.

c. First Reading: Communications Policy: Discussion ensued. Debby Warren stated that the board will see the communications draft again at the next meeting.

d. Officer Election: Marlyn Bridgman as board secretary. Lori Stokes has not formally resigned; therefore, the matter was tabled.

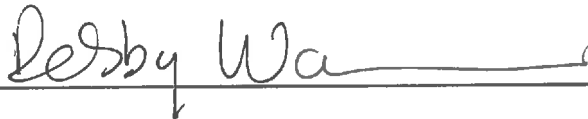
**7) New Business**

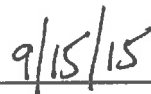
Parent Surveys: Robert Mullin asked about conducting parent surveys. The matter was tabled until the September meeting.

**8) Adjournment**

**VOTE:** Kasey Davis moved to adjourn. The motion carried.

*Adjournment: 8:55 p.m.*





Approved: Debby Warren, Board President

Date