

**CORPORATION FOR EDUCATIONAL PARTNERSHIPS
BOARD OF DIRECTORS
MINUTES to the MEETING
26 April 2016, 7:00 P.M., SWA Campus**

CALL TO ORDER

Meeting called to order at 7:07 pm. Debby Warren presiding.

Members present: Debby Warren, Kasey Davis, Robert Mullen, Lori Stokes, Marlyn Bridgman, Kristie King, Brooks Stephenson

Members absent: Mark Hough

Ex-officio members present: Patty Uhlmann

Staff present: Carroll Reed, Dave Thomas, Winnie Lameck, Mike Heavey, Jeanne Driver

ESTABLISH A QUORUM / APPROVE AGENDA: Debby Warren, presiding.

A Quorum was established.

Agenda was approved (**MOTION** by Kasey Davis, Second by Marlyn Bridgman)

February 2016 minutes approved (**MOTION** by Marlyn Bridgman, Second by Kristie King)

March 2016 minutes approved (**MOTION** by Kristie King, Second by Marlyn Bridgman)

REPORTS:

President – Debby Warren

- May 10th workshop topics will include: Long-term Administrative Plan; Review FY2016/2017 Budget; Land Acquisition Status

Senior Advisor – Carroll Reed

- NC Public Charter School Association update - shared 2016 Short Session NC Legislative Agenda.
- Proposed budget for FY2016/2017 to be reviewed during May 10th workshop.
- Continuing to pursue Mr. Adcock for an update on land acquisition

Director – Dave Thomas

- Two-hundred students on waiting list for 2016/2017 school year
- May 3, 2016, at 6:45 pm – Information session for new students & parents
- E-VAAS accounts / training for each teacher held Monday 4/25/16

Dean of Students – Winnie Lameck

- Successful Career Day
- Summer Enrichment – Enrollment is now open
- Coach Cross – Recovering at home

- End of school year – Preparing for EOGs, communication with parents, keeping students focused through these last few weeks.
- Athletics finishing strong! Baseball, Softball and Ultimate Frisbee

Finance Committee – Kasey Davis

- Close out of construction budget report
- Annual review of internal control policies conducted during April 2016

Development – Mike Heavey

- Corporate Sponsor Program – Campus advertising w/ three tiers: Platinum, Gold & Silver. \$2500 is highest tier. Packet includes explanation of program and sign-up sheet. Imperial Design Builders is the first \$2500 sponsor.
- Monthly School Newsletter should be released soon.
- May 6th – Meeting with First Citizens Bank to discuss participating in the Corporate Sponsor Program.
- Pursue Wake Technical Community College to offer facility rental possibilities.

PTO – Patty Uhlmann

- Buy-a-Brick Fundraiser is ongoing
- Career Day was a success – many presenters would like to participate again
- Uniform Swap is upcoming
- Movie Night scheduled for April 29th
- Early release lunch for teachers was held on April 25th
- High School Graduation is 7pm on June 10th in the gymnasium

ACTION ITEMS

Old Business

- Election Process
 - Refer to handout “Election Process,” created by Carroll Reed who reviewed the following:
 - Qualifications of new board members
 - Nomination / Election procedure
 - Calendar of elections for new board members
 - Modification of application for Board members to highlight certain skill sets and attributes an applicant may have.
 - Recommendations to be considered (mentioned during October 2015 meeting)
 - Encourage committee participation before applying to be a board member
 - Percentage of current parents be capped at 25%-35%
 - Executive session prior to voting
 - Each candidate have three minutes to speak before executive session
 - Use secret ballot

- Approval of 2016 Calendar of Events for Board Nominations and Elections of New Members (page 3)
(**MOTION** by Robert Mullen, Second by Brooks Stephenson)
- Presidential Action
 - Ad Hoc Committee will include Carroll Reed, Dave Thomas, Debby Warren, Kristie King, and Robert Mullen to review and recommend how to manage all board elections within the next several months.

New Business:

- Approval of 2016/2017 School Calendar
(**MOTION** by Kristie King, Second by Robert Mullen)
- Approval of Convergent Non-Profit Solutions as a major fundraising vendor
MOTION: (from Development Committee) Based upon information presented by Convergent Non-Profit Solutions, the Development Committee recommends that the Board approve hiring Convergent for the feasibility study for the sum of \$23,500 plus expenses.
ADDENDUM: (from Finance Committee) After reviewing the 2015-2016 budget, the Finance Committee recommends that there is sufficient funds to cover the cost of contracting Convergent to conduct the fundraising feasibility study.
THE MOTION WAS APPROVED:
For: Kasey Davis, Lori Stokes, Marlyn Bridgman, and Kristie King
Against: Robert Mullen and Brooks Stephenson

ADJOURNMENT

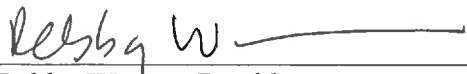
8:55 pm (**MOTION** by Kasey Davis; Second by Marlyn Bridgman
Approved by consensus)

UPCOMING MEETINGS

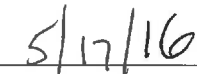
Board Meetings: (Third Tuesday of each month)
17 May; 21 Jun 2016

WORKSHOPS:

10 May 2016 – Long-term Administrative Plan; Review FY2016/2017 Budget; Land Acquisition Status



Debby Warren, President



Date